

Skagit County Training Officers Association

1901 North LaVenture Rd. Mount Vernon, WA 98273

www.sctoa.net (360) 336-6277

General Meeting Minutes

January 26, 2006

Meeting called to order at 1900 hours

Members Present: Jeff Marrs, Todd Olson, Zdenek Weig, Rick Auston, Craig Meiklen, Josh Carpenter and Aaron Leslie.

Minutes from previous meeting:

- Minutes were reviewed and approved as written.

Treasurers Report:

- Treasures report was submitted and approved as written.
- The internal audit was discussed. The audit was completed by Joyce Mehlum. Joyce met with Mark Malone and did a review and submitted a complete report to the executive board.

Nominations:

- Nomination for SCTOA Chairperson: Jeff Marrs, voted "yes" unanimously.
- Nomination for SCTOA Treasurer: Mark Malone, voted "yes" unanimously.
- Nomination for SCTOA Secretary: Rick Auston, voted "yes" unanimously.
- Nomination for SCTOA Trustee: Josh Carpenter, voted "yes" unanimously.
- Nomination for SCTOA Vice-Chairperson: No nominations were made, will re-open next month.

Skagit County Recruit Academy Report:

- One résumé was submitted for the position of SCRA Chief. The executive board will meet in executive session to review.
- The SCRA will be opening the application for the fall academy soon. This will be and open enrollment.

KNOWLEDGE

DEDICATION

PRIDE

Classes:

- The Volunteer Fire Officer Academy will be starting in February.
- The Leadership Series 1-3 will be starting in March.
- Sedro-Woolley will be hosting Confined Space Rescue CE classes.
- There will be a Search and Rescue Class held at North Bend on April 8th.
- There will be a Burn to Learn/MCO held at North Bend on April 23rd.
- Zedenek agreed to look into hosting the Axioms of Leadership class.

Future College Facility:

- The college is working on getting the ventilation prop completed. Aaron Leslie a student from the college program advised the board what the college needs to build a wall around the flat roof prop to complete the project. It was motioned and seconded that SCTOA allocate \$1200.00 to complete this project. Motioned accepted.

Web-Page:

- It was discussed that the web page is in need of some work. Mark Malone agreed to meet with the web-page designer to discuss the issues and report back to SCTOA. Mark has had difficulty getting much information from the Web designer. It was discussed that SCTOA needs to look at other alternative getting the web site up and running efficiently. Rick Auston agreed to contact the City of Anacortes IT technician, and will get back with the executive board on the direction to go.

Region 3:

- The Region 3 conference was a success. There was a positive feedback from the classes that were offered and the instructors.

Skagit County Chief Officers Report:

- Nothing to report

Old business:

- The skills and drills DVD's have been distributed and have been billed out.
- SCRA will be conducted once a year and class size will be determined by the SCRA Chief and reported to the executive board and passed on to the Chief's association and SCTOA members.

New business:

- Due to the lack of attendance at SCTOA meetings; Todd Olson made a motion to move the meetings the same night as the Chief's meeting. It was determined to keep the SCTOA meeting on the 4th Thursday of every month at 1900 hours. Each active member is asked to bring a person with them from a neighboring department to help introduce people to SCTOA.

The meeting was adjourned at 2108 hours and an executive session was conducted afterwards. The next SCTOA is to be on February 23, 2006 at 1900 hours at Burlington Fire Station off Sharon Road.